EFMC Certified Schools – Call for Application

In its objective to advance the science of medicinal chemistry & chemical biology, the EFMC has decided to launch a programme of certification for chemical biology and medicinal chemistry schools organised in Europe by EFMC National Adhering Organisations (NAO). Certification will be granted following a call, and will be effective for three consecutive editions (i.e. covering both annual and biennial schools).

Application

The application must include information on:

- Organisers, with CVs of the chair(s) and managing board members

- Program

- Members of Scientific Advisory Board (if applicable)

- Indication of dates and place

- Registration conditions and fees

- Website

Review Process

The certification is approved by the Executive Committee (EC), and the decision will be based on the following criteria:

- Relevance and quality of the program.

- Minimum duration of two full days.

- Minimum attendance of 20 paying participants

- Part of a PhD, Postdoc, Young Scientist program organised by NAOs

- Expertise and diversity of the chair and board members

- Commitment to diversity and inclusion in the selection of speakers and participants

- Involvement of academia and industry experts

- Program that enables networking with the speakers and the organisers

- International participation

- Language needs to be English

An EFMC-EC member will be nominated to occupy an advising position. He/she should be included in the SAB/board of organisers. The EFMC-EC member should be part of a different NAO as compared to the organisers.

The certification will be granted for three editions, but will be reviewed annually.

Benefits

The benefits of the EFMC certification are:

* + **Branding:**
* Right to use the “EFMC Certification” and associated logo in all the publications related with the event. The EFMC certification will act as a stamp of excellence for the certified school.
	+ **Promotion:**
* Dissemination through the EFMC website & event calendar.
* Listing of the event in every issue of the EFMC Newsletter: MedChemBioWatch.
* Promotion to the EFMC Database with two mailings.
	+ **Funding:**
* A limited number of EFMC registration and travel grants (500€ worth) will be offered for each edition. One grant will be funded for every 50 registered students.

In exchange of the above benefits, the event organisers will provide visibility to the EFMC

* Place EFMC logo on the conference website and on other relevant publications
* Present a slide at the opening of the conference
* Add a page about EFMC in the book of abstracts
* Right for EFMC to distribute promotional material (flyers) at the event.

Certified School will pay to EFMC a contribution of 3€ per participant. In addition, the school will commit to cover the registration, travel and accommodation of the EFMC EC advisor.

Annual Review

Approved Schools report annually to the EFMC (number of participants, country/NAO distribution, final program). The review committee will re-assess the certificate of the school based on the report; in case quality would dramatically drop, EC may withdraw early the accreditation.

The final report will allow assessment of the quality for all three past editions, which is required to reapply for the EFMC certification.

Application Form

(Please mail back to the Administrative Secretariat at administration@efmc.info)

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| Event title |  |
| Organisers(Please attach CVs)  |  |
| Board Members (Please attach CVs)  |  |
| Members of Scientific Advisory Board |  |
| Contact person |  |
| E-mail address |  |
| Date of the event  |  |
| Place of the event  |  |
| Estimated dates and place of next two editions |  |
| Programme: link to page on website (if not available, please attach a copy of the programme brochure) |  |
| Registration conditions and fees |  |